

RESOLUTION NO. 101-2022

Introduced by Mark Claus

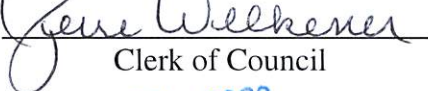
A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPOSAL AND ENTER INTO AN AGREEMENT WITH OHM ADVISORS FOR ENGINEERING CONSTRUCTION DESIGN AND BIDDING SERVICES RELATED TO THE 2023 PAVING PROGRAM IN AN AMOUNT NOT TO EXCEED THIRTY-THREE THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$33,500.00)

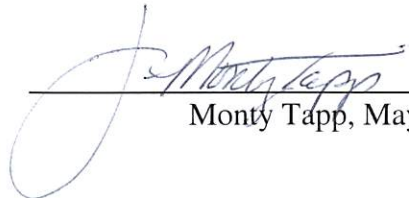
BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That the City Manager shall be, and he hereby is, authorized and directed to accept the proposal and enter into an agreement with OHM Advisors for engineering construction design and bidding services for the 2023 Paving Project in an amount not to exceed Thirty-Three Thousand Five Hundred and 00/100 Dollars (\$33,500.00), which agreement shall be in substantially in the form of Exhibit "A" attached hereto and made a part hereof.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 3. That this Resolution shall be in full force and effect from and immediately after its adoption.

ATTEST: 
Clerk of Council


Monty Tapp, Mayor

ADOPTED: 08 NOV 2022





ARCHITECTS. ENGINEERS. PLANNERS.

November 2, 2022

City of Huron
Stuart Hamilton, Service Director
417 Main Street
Huron, OH 44839

RE: 2023 Paving Program – Chaska Beach and Old Homestead
Location: City of Huron
Proposal #22252


Dear Mr. Hamilton,


The following scope of services, price proposal, and project schedule which represent our understanding of the project, based upon prior discussions, meetings, and/or additional project information made available at the time of this proposal. Should you have any questions, please let us know.

Proposal Outline

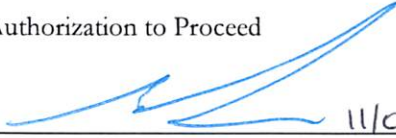
Proposal Outline	1
Project Understanding	2
Scope of Services - Information Gathering Tasks	2
Scope of Services - Engineering Tasks.....	2
Scope of Services - Bidding and Award Tasks.....	3
Price Proposal.....	4
Compensation	4
Anticipated Project Schedule	4
Clarifications and Assumptions	5
Client Responsibilities	5
Terms & Conditions.....	5

Sincerely,
OHM Advisors


Chad M. Lewis, PE, Project Manager
Chad.lewis@ohm-advisors.com
D: 216.865.1345 C: 216.644.3987


Russell Critelli, PE, PMP
Principal/Manager of Cleveland
Russ.critelli@ohm-advisors.com
D: 216.865.1339

Authorization to Proceed


Signature Date 11/09/2022
Matthew Lasko City Manager
Printed Name Title

OHM Advisors*

6001 EUCLID AVENUE SUITE 130
CLEVELAND OHIO 44103

T 216.865.1335

OHM-Advisors.com



Project Understanding

The referenced project will include concrete pavement repairs, 100% curb and gutter replacement, and an asphalt overlay in the Chaska Beach and Old Homestead neighborhoods. OHM will perform engineering and bidding services of all the described locations.

Scope of Services - Information Gathering Tasks

Task #1 Pavement Cores

- The following services are included in the fee shown:
 - Performance of pavement cores
 - Advancement to 24 inches below the pavement base material
 - Identify and analyze subsoils
 - Summary of existing pavement composition
 - Pavement core photos

Scope of Services - Engineering Tasks

Task #56 Pre-Design & Field Analysis

- The following services are included in the fee shown:
 - Project Locations:
 - Chaska neighborhood paving – 10 streets
 - Old Homestead neighborhood paving – 12 streets
 - Field Review
 - All areas within project limits described above.
 - Determine Appropriate Rehabilitation Measures:
 - Manholes, catch basins, and other castings
 - Adjustments to grade
 - Reconstructs to grade
 - Traffic control
 - Traffic and street sign replacement
 - Pavement markings
 - Pavement
 - Concrete slab and joint repairs
 - Planing of the existing and repaired concrete
 - Asphalt overlay
 - ADA ramps replacement/installation
 - New curb and gutter sections for complete project length
 - Tree trimming and clearing efforts

Task #60 Construction Documents

- The following services are included in the fee shown:
 - Pavement Construction Documents will include:
 - Site Location Map
 - Roadway Typical Section

OHM Advisors*

6001 EUCLID AVENUE SUITE 130
CLEVELAND OHIO 44103

T 216.865.1335

OHM-Advisors.com



- Pavement Repair Details
- Project Pay Item Quantities
- ODOT design manuals and specifications will be used for the project.
- The Paving Construction Documents will be included in the Bid Documents for the project in the Design Specifications & Details section.
- Preparation of design will include all details and specifications required for public bidding of a unit price contract, in accordance with industry standard.

Task #90 Official Engineer's Project Cost Estimate

- The following services are included in the fee shown:
 - Determination of estimated quantities for construction
 - Evaluation and estimate of construction costs for use with public bidding requirements

Scope of Services - Bidding and Award Tasks

Task #151 Bidding & Contract Documents

- The following services are included in the fee shown:
 - Preparation of bid documents including legal advertisement, instructions to bidders, bid forms, contract forms and affidavits, prevailing wage forms, EEO forms, scope of work, schedule, and other Owner forms and requirements to be added to the public bidding process.
 - These documents will be 100% complete, ready for bidding of the Public Project.
 - Bid books will be made available for purchasing by bidders

Task #152 Bid Process, Review, & Award

- The following services are included in the fee shown:
 - Addendums/Clarifications
 - This activity is necessary to provide written explanation to all bidders for any questions regarding the bid documents and plans.
 - Depending upon the size and complexity of the project, multiple addendums/clarifications may be required for the project.
 - OHM will prepare addendums/clarifications and any necessary supporting documents and distribute to plan holders.
 - Post-Bid Activities
 - Evaluation of bids and contractor qualifications
 - Pre-Award Meeting(s) as needed to review all bid items with bidders to determine 'lowest and best'
 - Recommendation of Award to the Owner
 - Contract Documents
 - OHM will prepare (3) three copies of contract documents for execution, bonding, insurance, etc.
 - OHM will prepare the notice of commencement for signature(s)
 - The fee provided includes one bidding process only. In the event the project needs re-bid, a contract modification will be submitted for the additional bidding services to be provided. Additional services will commence upon approval of the contract modification.



Price Proposal

#	Information Gathering Tasks	Fee
Task #1	Pavement Cores	\$ 13,500
	Subtotal =	\$ 13,500
#	Engineering Tasks	Fee
Task #56	Pre-Design & Field Analysis	\$ 4,500
Task #60	Construction Documents	\$ 7,500
Task #90	Official Engineer's Project Cost Estimate	\$ 2,000
	Subtotal =	\$ 14,000
#	Bidding & Award Tasks	Fee
Task #151	Bidding & Contract Documents	\$ 3,000
Task #152	Bid Process, Review & Award	\$ 3,000
	Subtotal =	\$ 6,000
	Grand Total =	\$ 33,500

Compensation

The fee proposal above shall be completed on a lump sum basis.

Anticipated Project Schedule

Information Gathering Tasks: November 2022

Engineering Tasks: November – December 2022

Bidding & Award Tasks: January/February 2023



Clarifications and Assumptions

- Our Proposal was prepared based on the following assumptions:
 - If additional labor effort or change in schedule is required beyond described herein, OHM Advisors will negotiate an amendment with the City of Huron. OHM Advisors will not proceed with additional services without written authorization to proceed from the City of Huron.
 - Meetings shall be conducted in accordance with the Scope of Services as described herein. Additional meetings, not described within our Scope of Services, shall be considered additional services and will be billed on an hourly basis under the Additional As-Needed Services Allowance upon agreement with the City of Huron.

Client Responsibilities

- City of Huron will provide a single point of contact to OHM Advisors who is knowledgeable about the project needs and desired outcomes
- City of Huron will provide the following, if available, to assist us with the project: (prior as-builts and existing plans, plat maps, site surveys indicating site boundaries, existing topography, access to structures, easements and utility line information, utility availability, building information, etc.)

Terms & Conditions

The Terms and Conditions contained in the Annual Engineering contract per resolution number 5-2021 shall also apply to this contract.